

St. Victoria Catholic Cemetery



*St. Victoria Parish Family
8228 Victoria Drive
Victoria, Minnesota 55386
952-443-2661*

St. Victoria Cemetery Rules and Regulations (Revised January 1, 2017)

The “Cemetery Committee” referred to in this document is the Cemetery Committee of St. Victoria Catholic Church in Victoria, Minnesota. The Cemetery Committee is comprised of the Pastor, Business Administrator, Maintenance Supervisor and others designated by the Pastor and volunteers who assist with cemetery care.

Lots and Their Care

The grades of all lots and grounds are established by the Cemetery Committee.

The Cemetery Committee reserves the right to change the boundaries or grading of the cemetery, including the right to modify, relocate, re-grade or eliminate roads, drives and/or walks. It also reserves easements and rights of way, under, through and over a cemetery’s grounds and all parts within for the purpose of establishing a perpetual right of ingress and egress over any/all lots in the cemetery for passage and re-passage to and from other lots and other parts of the cemetery.

The general care of the cemetery and the lots within the cemetery is the responsibility of the Cemetery Committee. **General care of the cemetery does not include special care of lots or watering plants.**

Except as part of the official cemetery landscaping plans, stone enclosures and/or fences are prohibited because they are unnecessary and detrimental to the overall appearance of the cemetery.

Iron objects (i.e., statues), wire work and stone seats will not be allowed on lots or in general areas without the prior written approval of the Cemetery Committee.

Trees, shrubs and flowers may not be planted on burial lots. If any plantings already in place become unsightly, overgrown or detrimental to the appearance of the cemetery, they will be removed at the discretion of the Cemetery Committee.

Trees, shrubs and flowers in the common areas of the cemetery will be planted and cared for by the Cemetery Committee.

It is the responsibility of the Cemetery Committee to either sod or seed all lots and adjoining areas. New graves need to be soaked and left to settle twice. Seeding takes place in the spring and fall.

Flowers and Decorations

Each lot may have **one permanent pipe-style hanging plant stand or shepherd's hook**. Flowers may be fresh, planted in pots that fit in the plant stand or hang from the hook. Artificial flowers also are acceptable and they also must be in the plant stand or hanging from a hook.

Flowers may also be located in an approved saddle-style container that rests on the top of a raised monument.

All summer arrangements, living or artificial, may be placed at grave sites in the plant stand or hung from the shepherd's hook beginning April 15, weather permitting. They must be removed by October 1 (or the previous Friday if the date falls on a weekend) or they will be removed by a member of the Cemetery Committee.

(Plants and artificial arrangements that are removed will be stored near the recycling bins for two weeks before they are discarded so **owners** may claim them.) Fall arrangements are not allowed due to the unpredictability of the weather, i.e. an early frost and/or snow.

Christmas wreaths, fresh or artificial, may be hung from the plant stands or hooks the week prior to Thanksgiving. They will be removed January 31, weather and ground conditions permitting.

If plants or flowers become unsightly due to lack of

water or care or if artificial flowers become faded or damaged they will be removed at the discretion of the Cemetery Committee. Fresh flowers will be removed when they are no longer attractive (normally 48 to 72 hours).

No plants, flowers or shrubs may be planted in the ground on a lot.

Containers with flowers or plants or loose flowers left on the ground will be removed and discarded.

Funeral flowers will be removed and discarded one week after an interment.

Flags, flag holders and decorations of a similar nature and suitable size may be displayed two weeks prior to Memorial Day and/or Veterans Day and they must be removed within two weeks following those holidays.

No artificial flowers may be placed on or near the columbarium. Loose, fresh flowers may be placed on top of the columbarium. They will be removed after 48 to 72 hours, weather permitting.

All decorations are prohibited unless they are specifically permitted under the rules and regulations as stated above. The list of prohibited decorations includes, but is not limited to, food items like pumpkins, vigil lights, battery or solar-powered lights, pictures, boxes, shells, toys, balloons, hanging devices other than a shepherd's hook, discarded glassware, butterflies angels, statuary, sprinkling cans, receptacles or similar articles.

All items, including flowers, plants, wreaths, flags, prohibited decorations, etc., removed by the Cemetery Committee will be discarded.

Interments

All funerals are subject to the charge and control of the Pastor or his designate.

Arrangements for an interment should be made at least 48 hours in advance of the time set for the funeral service. It

is incumbent on the funeral director (or the family of deceased in absence of a funeral director) to notify the Cemetery Committee before any grave is opened, including those for premature or still-born infants.

Lots and/or niches are purchased through the Parish Office at a rate determined by church leadership. (See enclosed fee schedule.) Deviation from this results in substantial additional fees. The right to burial is the only title the owner acquires when a lot is sold to him or her. No burial will be permitted in any lot in the cemetery unless in compliance with the laws and ordinances enforced by the State of Minnesota, St. Victoria Catholic Church and the Archdiocese of St. Paul and Minneapolis.

Except in Section 6, double burials are permitted in one lot only if both deceased individuals are cremated. A lot fee and a grave-opening fee are assessed for each person buried. In Section 6, double burials and double inurnments are prohibited except that two cremation urns may be placed in a single columbarium wall niche (and only a single perpetual care fee will be assessed per niche).

All caskets or burials must be in a permanent container (vault and liner). This includes in-ground cremations.

Cremation burials are handled in the same manner as casket burials, except in columbarium wall niches in Section 6.

In the event of a snowstorm after a grave site has been opened, and before the burial takes place, the cost of snow removal will be the responsibility of the family.

To eliminate potential mistakes or errors, the Cemetery Committee requests that all information pertaining to a funeral and/or burial be in writing. Phone messages should be followed up in writing.

People engaged in the preparation for a burial are prohibited from attaching ropes or cables to monuments, trees or shrubs or scattering material over adjoining lots or

other areas of the cemetery. Workers, including truck drivers, grave diggers, etc., must take care to do as little injury to grass, trees and shrubs as possible. If damage occurs, it is the responsibility of the worker and/or his company to repair the damage. If this is not done satisfactorily and it proves necessary for the Cemetery Committee to make repairs, the cost will be charged to the worker and/or his company.

Markers and Monuments

All graves must have a permanent marker or monument to identify the grave, the cost of which will be paid by the deceased person's family.

No grave may be marked with more than one permanent marker or monument.

In Section 6, all monuments and markers (except baby graves and Row C) will be inscribed in the direction facing the central columbarium. However, it is permissible to inscribe monuments on the other side as well, if desired.

In Section 6, all monuments and markers for baby graves and/or in-ground cremation graves must be flat and of a standard size established by these rules.

Markers and monuments may not be set without permission from the Parish Office.

It is the responsibility of the family or the monument company to contact the Parish Office at least 48 hours before a marker or monument is installed to make certain there has been sufficient time for the gravesite to settle, for confirmation that the site is ready and to arrange for the grave to be staked.

Markers and monuments need to be centered at the stake and flush with the ground. The purchaser needs to provide the size of the marker or monument to facilitate staking. Markers and monuments are normally set in place by the

company from whom they are purchased. Please note that there is a staking fee.

All markers and monuments must be set on a concrete or granite-style base.

- Stones and base in the old cemetery (Sections 1, 2, 3 and 4) may not exceed 26 inches in height (concrete base to top of monument), 54 inches (including a 4-inch base) in width for double graves or 28 inches (including a 4-inch base) for single graves, and 22 inches in depth, and there must be at least 16 inches between graves.
- Stones and base in Section 5 must be flat and may not exceed 54 inches (including a 4-inch base) in width for double graves or 28 inches (including a 4-inch base) for single graves, and 22 inches in depth, and there must be at least 16 inches between graves.
- Stones and base for baby graves must be flat and must be 20 inches (plus a 3-inch base) in width and 10 inches in depth (plus a 3-inch base.)
- In Section 6, stones and base for in-ground cremation lots (Row C) must be flat and must be 20 inches (plus a 3-inch base) in width and 10 inches in depth (including a 3-inch base). “Up” orientation for engraving monuments in this row should be toward the columbarium.
- In Section 6, Row 1, stones and base must be flat and may not exceed 28 inches (including a 4-inch base) in width (single graves) or 54 inches in width (double graves) and 24 inches in depth.
- In Section 6, Rows 2 and 3, flat stones/monuments will be as specified for Section 6, Row 1.

- For Section 6, Rows 2 and 3, raised monuments are permitted, and in all cases stones may not exceed 30 inches in height (single graves) or 36 inches in height (double graves) and must be on a concrete or stone base of no more than 10 inches in height. The stone and base may not exceed 28 inches in width (single grave) or more than 60 inches in width (double grave). The maximum depth for the stone and base is 24 inches.
- In Section 6, it is imperative that the monument company consult with the Maintenance Supervisor or Parish Administrator prior to installing a monument or marker to insure correct placement and orientation according to the layout.
- All “occupied” columbarium or wall niches must be identified by an engraved inscription on the exposed niche cover. The required standardized template for appropriate engraving/incising is available for viewing in the parish office. Engraving can be done from May 1 to October 1, weather permitting. The cost for engraving (and for correcting any errors) is the responsibility of the deceased person’s family. It also is the responsibility of the family of the deceased person or persons to be positive that the urns to be placed in the columbarium are of suitable size for the niche.

Markers or monuments may be installed between 7 a.m. and 8 p.m. Monday through Saturday. Markers and monuments may not be installed at any time on Sundays or holidays.

It is the responsibility of the family of the deceased person to maintain markers and monuments so they are safe and neat looking.

The Cemetery Committee has the right to reject any marker or monument by reason of failure to abide by the

rules and regulations governing markers and monuments or if a marker or monument is considered not to be of appropriate quality and design.

The Cemetery Committee has the right to correct any error made by its employees or other people in the location or placement of any marker or monument.

The Cemetery Committee has the right to reject any marker or monument with offensive or scandalous language or, without limitation, any depiction or language contrary to faith and morals of the Roman Catholic Church or that otherwise could be considered scandalous or offensive.

While the Cemetery Committee will exercise all appropriate care to protect the permanent finish and lettering of all markers and monuments and other permanent objects, it disclaims responsibility for any damage done by persons other than employees, by an Act of God, war, insurrection or vandalism. Should any marker or monument become unsightly, dilapidated or a menace to visitors or employees, the Cemetery Committee has the right to repair or remove the marker, monument or other object. Any repairs will be at the expense of the family of the deceased person buried in the lot.

Funeral Liturgy

Musicians: Family makes desired arrangements at their cost. For further information, contact Elizabeth Nowak, Director of Music and Liturgy, 443-2661.

Fee for wake service at St. Victoria (optional): \$250 for parishioners; \$400 for non-parishioners. (No charge if wake service is held off-site, *i.e.*, at funeral home.)

Church/Hall Rental: No charge (free-will offerings or memorials are gladly accepted).

Funeral Luncheon (optional)

St. Victoria Parish Family offers two pre-selected menu options for families desiring to host a funeral luncheon or reception at St. Victoria. All menu options are billed at cost, based on the cost of groceries and food purchased for the occasion. The following figures are estimated costs based on our experience. (To see a complete menu or for information, contact Julie Schmieg in the Parish Offices at 443-2661 X201.)

Option 1 (sandwich luncheon): Estimated average cost is \$2 per plate.

Option 2 (hot dish and sandwich luncheon): Estimated average cost is \$4 per plate.

(Salads and desserts are donated by parish family members for deceased St. Victoria parishioner and are not included in cost estimates.)

Please note: Maximum seating capacity for a luncheon is 275 people.

Cemetery Price List

St. Victoria

Catholic Church

Contacts:

Elizabeth Nowak, 443-2661 X207

Deacon Ray Ortman, 443-2661 X203

ST. VICTORIA CEMETERY PRICE LIST Except Section 6 (see inside for details)

Revised November 15, 2015

(Only a few plots are still available outside of Section 6)

Gravesite for single full-body burial: \$500 per lot for parishioners

\$900 per lot for non-parishioners

Gravesite for cremated remains: \$500 per lot for parishioners
\$300 for second parishioner
on same lot

\$900 per lot for non-parishioners
\$600 for second non-parishioner
on same lot

Gravesite for infant: \$300 for parishioners

\$600 for non-parishioners

Cemetery Interments and Inurnments

Perpetual Care Endowment Fee: \$150 for parishioners assessed for
each interment/inurnment.

\$250 for non-parishioners assessed
for *each* interment/inurnment.

Grave location fee: \$35

Contact Tony Diethelm, 612-723-9691, to make arrangements

Grave digging/opening fees: Variable

Contact Dewey Hornman, 467-3098, to make arrangements.

Cemetery Stones and Monuments

Grave marker location fee: \$50 per marker

Contact Tony Diethelm, 612-723-9691, to make arrangements.

<u>\$ for Registered Parishioners</u>	<u>\$ for Non-members</u>	<u>Perpetual Care Fee (Raised monument) for Parishioners*</u>	<u>Perpetual Care Fee (Niche or Flat monument) for Parishioners*</u>	<u>Perpetual Care Fee (Raised monument) for Non-Members*</u>	<u>Perpetual Care Fee (Niche or Flat monument) for Non-Members*</u>
<u>Baby Graves (Row B, 1-56) (sold separately; one burial per grave)</u>					
\$400	\$800	N/A	\$200	N/A	\$400
<u>In-Ground Cremation Graves (Row C, 1-21) (sold separately or by adjoining pairs; one inurnment per grave)</u>					
\$600	\$1,000	N/A	\$300	N/A	\$500
<u>In-Ground Burial Graves - Flat monuments only (Row 1, 1-26) (sold separately or by adjoining pairs; one burial per grave)</u>					
\$750	\$1,200	N/A	\$350	N/A	\$600
<u>In-Ground Burial Graves - Raised monuments okay (Row 2, 1-38; Row 3, 1-40) (sold separately or by pairs; one burial per grave)</u>					
\$900	\$1,500	\$500	\$400	\$800	\$700
<u>Central Columbarium (CCA, 1-24; CCB, 1-24; CCC, 1-24; CCD, 1-24) (sold separately or by pairs/quads; up to 2 urns per niche)*</u>					
\$1,250	\$1,600	N/A	\$250	N/A	\$400

\$ to be paid at time of purchase

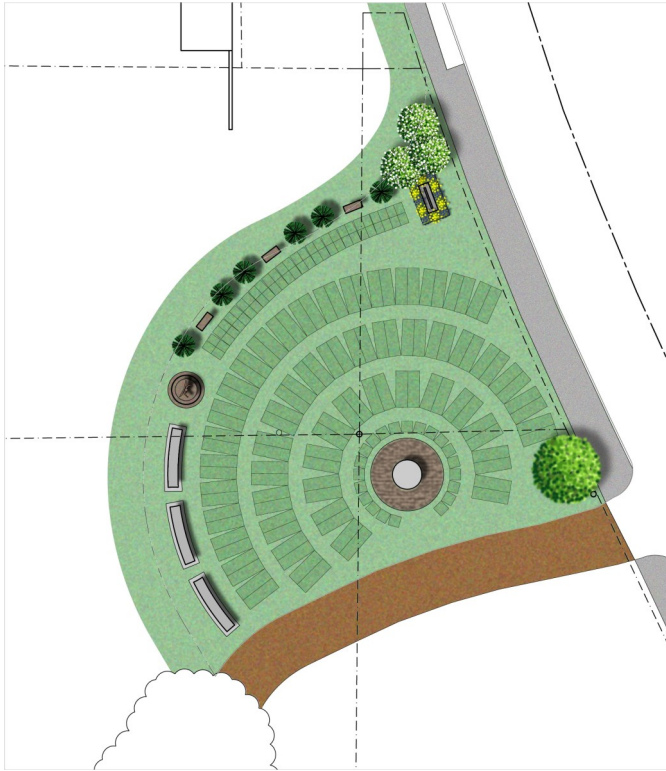
***Perpetual Care Fee to be paid (once) at time of interment/inurnment**

***Prices do not include cost to dig grave. Contact Dewey Hornman 612-723-9691**

***Prices do not include acquisition cost, installation or inscription/incising of monument/marker**

***Additional \$50 monument location fee to be paid when in-ground grave marker ordered**

***Monuments for Baby Graves and In-Ground Cremation Graves must be flat and of standard size**



Artist's Sketch
of the new
Section 6

General Rules for the St. Victoria Cemetery

- The cemetery is open daily from dawn to dusk.
- Children under ten years of age must be accompanied by an adult when visiting the cemetery.
- Animals are not allowed in the cemetery.
- Motor vehicles, except those necessary to prepare for a funeral, may not be driven within the cemetery except on the gravel path within the cemetery.
- The following activities are prohibited in the cemetery:
 - ~ Consuming refreshments of any kind, including alcoholic beverages.
 - ~ Smoking.
 - ~ Loitering, boisterous and/or lewd talking or any other inappropriate conduct.
 - ~ Littering.
- Fire arms are not allowed in the cemetery except at military funerals and on Memorial Day.
- All people are prohibited, under penalty of law, from picking flowers (wild or cultivated), breaking any tree, shrub or plant or marring or defacing any marker or monument or any other structure within the cemetery.
- The Cemetery Committee reserves the right to exclude any person for any reason from the St. Victoria Cemetery.

*Thank you for helping to keep our cemetery
beautiful for the repose of our loved ones.*